

SECTION 200:

**FEDERAL/STATE/
AREA AGENCY/
SERVICE PROVIDER**

**AUTHORITIES
AND
RESPONSIBILITIES
IN
THE AGING NETWORK**

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**SECTION 200: FEDERAL/STATE/AREA AGENCY/
SERVICE PROVIDER
AUTHORITIES AND RESPONSIBILITIES
IN THE AGING NETWORK**

201. Purpose of Section

This section describes the four levels of the aging network: the Administration on Aging, the Department on Aging, the Area Agency on Aging, and the service provider.

202. Authority and Responsibilities of the US Administration on Aging

The Commissioner of the Administration on Aging alone possesses the authority to interpret the Older Americans Act and to impose its requirements through a set of regulations published in 45 CFR 1321. Additional requirements are derived from the appropriations acts, various cross-cutting acts, Federal management circulars, Health and Human Services' administrative regulations, and applicable court decisions.

The grant agreement between the State of Illinois and the US government enables, organizes, defines, and controls the award of funds and therefore, is pre-eminently authoritative over any conflicting State law, regulations, and practices.

The Administration on Aging will obtain reports of progress and conduct whatever audits it finds necessary to fulfill its secondary function of monitoring, granting, and agency compliance with applicable program and fiscal requirements. This will involve reviews and audits of the State Department on Aging and Area Agency on Aging operations.

203. Authority and Responsibilities of the Illinois Department on Aging

Through the Administration on Aging's approval of the Illinois Department on Aging's State Plan, the Illinois Department on Aging has been recognized as the state unit on aging for Illinois under the Older Americans Act.

The Illinois Department on Aging will plan, allocate resources, designate an Area Agency for each Planning and Service Area, establish policies and procedures and develop service standards, approve Area Agency on Aging Area Plans, coordinate, monitor, assess its performance, and provide technical assistance to Area Agencies on Aging.

The Illinois Department on Aging is empowered to collect or have collected programmatic and fiscal information.

204. Authority and Responsibilities of Area Agencies on Aging

The Area Agency on Aging is authorized under the Illinois Act on Aging (IL. Rev. Stat. 1981, Chapter 23, Paragraph 6101, et.seq.) to operate and fund services in its assigned geographic area within Illinois. An Area Plan describes how the Federal, State, and local funds will be spent, and how the Area Agency on Aging will comply and obtain compliance from its service providers with the various program and administrative requirements imposed by and through the Illinois Department on Aging.

The Area Agency will plan, award grants and/or contracts, establish policies and procedures for itself and its service providers, coordinate, assess performance, and provide technical assistance to its service providers. It will also have established a hearing and appeals mechanism for denial or termination of funding.

The Area Agency will supply such programmatic and fiscal information requested by the Illinois Department on Aging from information accumulated or collected from its service providers.

The Area Agency may request additional fiscal, programmatic and planning information from service providers consistent with implementation of the Older Americans Act and the administrative policies, procedures, and requirements established by the Area Agency.

As the granting agency to its service providers, the Area Agency on Aging has full responsibility for obtaining repayment for any ineligible activities or disallowed costs by its service providers and the recovery of any property and equipment obtainable at service provider closeout.

205. Authority and Responsibilities of Service Providers

Operating under an approved and current grant and/or contract from the Area Agency, the service provider will comply with the programmatic and fiscal terms and conditions contained therein. To these ends, it will perform such activities to achieve the intended ends of the award. In addition, it will maintain and implement policy and procedures for adequate records of the receipt and expenditure of Area Agency-awarded funds, prepare periodic reports, account properly for matching share and Program Income, observe applicable property management and procurement standards, maintain adequate insurance and bonding, observe Area Agency procedures

for any budget revisions, follow award closeout procedures, provide an audit of its records, and other administrative requirements imposed by the Area Agency on Aging in the award document or as subsequently promulgated to the service provider by the Area Agency on Aging.

The service provider is responsible for repayment for any ineligible activities or disallowable costs and the inventory, maintenance, and security of equipment obtained in whole or in part with Federal and/or State funds awarded to the service provider by the Area Agency (to be surrendered at the closeout of the project).